

# CORNERSTONE CHRISTIAN SCHOOL

Application for Employment

1502 N Jefferson, San Angelo, Texas 76901 (325) 655-3439

[www.ccs-sanangelo.com](http://www.ccs-sanangelo.com) Fax (325) 658-8998

## PERSONAL INFORMATION

NAME

ADDRESS

CITY

STATE

ZIP CODE

PHONE

EMAIL ADDRESS

## ADDITIONAL INFORMATION

HAVE YOU BEEN EMPLOYED BY THIS ORGANIZATION IN THE PAST \_\_\_\_ YES \_\_\_\_ NO

ARE YOU LEGALLY AUTHORIZED TO WORK IN THE U.S. \_\_\_\_ YES \_\_\_\_ NO

## POSITION DETAILS

POSITION DESIRED:

Preferred Subject:

AVAILABLE START DATE:

EMPLOYMENT TYPE:

\_\_\_\_ FULL TIME \_\_\_\_ PART TIME \_\_\_\_ SUBSTITUTE \_\_\_\_ INTERNSHIP

How did you learn about this position:

Are you able to perform the essential functions of the position with or without accommodations \_\_\_\_ yes \_\_\_\_ no

## EDUCATION

SCHOOL/COLLEGE

YEAR

DEGREE

RESULT (MAJOR/MONOR)

## PROFESSIONAL QUALIFICATIONS/CERTIFICATIONS

(OFFICIAL COPIES OF TRANSCRIPTS WILL BE REQUIRED)

ACSI TEACHING CERTIFICATE \_\_\_\_ YES \_\_\_\_ NO

EXPIRATION DATE

LEVEL

STATE TEACHING CERTIFICATE \_\_\_\_ YES \_\_\_\_ NO

EXPIRATION DATE

KIND

STATE

IF YOU DO NOT HAVE A CERTIFICATE, WHAT REQUIREMENTS ARE INCOMPLETE?

<b>TEACHING EXPERIENCE</b>			
SCHOOL NAME		GRADES/SUBJECTS	
SCHOOL NAME		GRADES/SUBJECTS	
SCHOOL NAME		GRADES/SUBJECTS	
<b>Special Skills (list activities or sports you may direct, sponsor or coach)</b>			
<b>EMPLOYMENT HISTORY</b>			
EMPLOYER NAME		POSITION	DATES OF EMPLOYMENT
ADDRESS		CITY	STATE
SUPERVISOR'S NAME		PHONE NUMBER	
REASON FOR LEAVING			
EMPLOYER NAME		POSITION	DATES OF EMPLOYMENT
ADDRESS		CITY	STATE
SUPERVISOR'S NAME		PHONE NUMBER	
REASON FOR LEAVING			
EMPLOYER NAME		POSITION	DATES OF EMPLOYMENT
ADDRESS		CITY	STATE
SUPERVISOR'S NAME		PHONE NUMBER	
REASON FOR LEAVING			
EMPLOYER NAME		POSITION	DATES OF EMPLOYMENT
ADDRESS		CITY	STATE
SUPERVISOR'S NAME		PHONE NUMBER	
REASON FOR LEAVING			
<b>REFERNCES (PROFESSIONAL OR EDUCATIONAL ONLY)</b>			
NAME		PHONE NUMBER	
NAME		PHONE NUMBER	
NAME		PHONE NUMBER	

**Applicant's Certification and Agreement**

I understand that Cornerstone Christian School does not discriminate in its employee practices against any person because of race, color, and national or ethnic origin.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the date of release.

I authorize Cornerstone Christian School to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for employment.

I authorize references and my former employer to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the Cornerstone Christian School, my former employers, references, and all other parties from any and all claims, demands, or liabilities, arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the Cornerstone Christian School.

I authorize Cornerstone Christian School to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. Cornerstone Christian School may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model. I understand that this is only an application for employment and that no contract is being offered at this time. I certify that I have carefully read and do understand the above statements.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

## Christian Background

### (FOR FULL OR PART TIME APPLICANTS)

- On a separate piece of paper, briefly give your Christian Testimony.
- Please carefully read our Statement of Faith and indicate your degree of support.  
\_\_\_\_\_ I fully support the Statement of Faith  
\_\_\_\_\_ I support the Statement except for the areas listed and explained on a separate piece of paper. These exceptions represent either disagreement or items for which I have not yet formed an opinion or conviction.
- Do you believe the Bible to be the only inspired and infallible Word of God, our final authority in all matters of faith, truth, and conduct? \_\_\_\_\_
- What is your denominational preference \_\_\_\_\_
- What is your local church affiliation? \_\_\_\_\_
- How many years have you attended this church? \_\_\_\_\_  
Are you a member in good standing? \_\_\_\_\_
- In what church activities are you involved? \_\_\_\_\_
- Describe your routine of personal Bible study and prayer. \_\_\_\_\_  
\_\_\_\_\_

## Personal Philosophy

On a separate piece of paper, please number and answer in one or two paragraphs each of the following questions.

### (FULL OR PART TIME APPLICANTS)

1. Why do you wish to work in a Christian school?
2. What areas do you feel are your strengths or weaknesses?
3. Being a Christian employee involves being a Christian role model when serving at school or school related functions as well as when away from campus. Personal lifestyle choices made by staff members can affect their Christian witness and effectiveness as a Christ-centered person. Lifestyle choices encompass a wide range of areas such as alcohol use, sexual behavior, movie attendance, social establishments frequented, etc. Are your lifestyle choices consistent with a strong Biblical worldview? Please explain.

### (FULL TIME ONLY)

1. What are the main characteristics that distinguish a Christian school from a public or private non-Christian school?
2. What do you consider to be the proper atmosphere for learning?
3. What is your philosophy of discipline?
4. What do you believe about the origins of Earth and mankind?
5. Explain your personal Christian philosophy and how you would implement it in the classroom.
6. How would you lead a person to Christ?

### Personal Character References

Please list three references that qualified to speak of your Christian character and service. List your current Pastor first and be sure to include complete address information. Do not list family members or relative for references. The release you signed on your application, will also apply to the Personal Character References.

Pastor's Name	Church		
Address	Email		
City	State	Zip	Telephone
Name	Church		
Address	Email		
City	State	Zip	Telephone
Name	Church		
Address	Email		
City	State	Zip	Telephone

—